

AGENDA

FOR A REGULAR MEETING ON MONDAY, MARCH 25, 2002
Of THE BOARD OF COUNTY COMMISSIONERS Of CLEVELAND COUNTY
ROOM 120 OF THE COUNTY OFFICE BUILDING 9:00 A. M.
201 SOUTH JONES, NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Approve minutes of the regular meeting of March 18, 2002, the special meeting of March 20, 2002, and the emergency meeting of March 20, 2002.
- D. Bid Openings: (State law requires bids be opened in the open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject County Bid #YF-1138 – One year (1) Renewable Lease for 2,800 square feet Office Space with a 750 square feet Warehouse located in the Norman area, for the Cleveland County Youth & Family Center.
- E. New Business:
 - 1. Discussion, Consideration and/or Action to Approve the Storage Agreement between the Cleveland County Election Board and Pab Moving and Storage of Norman for voting equipment from January 1, 2002, thru June 30, 2002.
 - 2. Discussion, Consideration and/or Action to Approve the Renewal Agreement between the Board of County Commissioners and Oklahoma Department of Human Services for property located at 110 E. Eufaula Street, Norman, OK – Child Support Office. The renewal of this lease shall begin July 1, 2002, and end June 30, 2003, in the amount of \$2,039.50 per month.
 - 3. Discussion, Consideration and/or Action to Approve the Equipment Service Agreement between the Cleveland County Treasurer and Business Imaging Systems, Inc., for MS400 S/N#AB303956, RFC200 S/N#AM104138, 5001S/SCSI BRD, SCSI, CARD/CABLE, EZ04 LENS in the amount of \$2,195.00 beginning July 1, 2002, thru June 30, 2003.
 - 4. Discussion, Consideration and/or Action to Approve the Maintenance Agreement between the Cleveland County Election Board and R.K. Black for Ricoh FT-6645 Copier, Serial #3355430673 at a rate of \$.018 per copy, from July 1, 2001, thru June 30, 2002.

5. Discussion, Consideration and/or Action to Approve the System Maintenance & Service Agreement between the Cleveland County Treasurer and Business Imaging Systems, Inc. for the following software: Canofile for windows Ver 2.01 S/N#AJ301395 and Hardware: Teac CD Recorder S/N#0342097 & DR5020 Scanner S/N#BR300445 in the amount of \$1,510.00 beginning July 1, 2002 thru June 30, 2003.
6. Discussion, Consideration and/or Action to Approve the Extended Warranty Agreement between the Cleveland County Treasurer and A. E. C. Solutions for Time Clock Equipment S/N #098229 in the amount of \$100.00 beginning April 15, 2002, thru April 14, 2003.
7. Discussion, Consideration and/or Action to Approve the following Resolutions disposing of Equipment:
 - a. 1981 Chevrolet 1-Ton Pickup S/N#OK861105
 - b. 1990 Chevrolet Caprice S/N#1G1BL5473LR140833
 - c. 1992 Buick Century S/N#1G4AG54N9N6470370
 - d. 1992 Buick Century S/N#1G4AG54N7N6470478
 - e. 1993 Chevrolet Caprice S/N#1G1BL5370PR137928
 - f. 1993 Chevrolet Caprice S/N#1G1BL5373PR138197
 - g. 1993 Chevrolet Caprice S/N#1G1BL537XPR137998
 - h. 1993 Chevrolet 1500 Pickup S/N#1GCDC142XPZ156978
 - i. 1994 Ford Crown Victoria S/N#2FALP71W8AX155632
 - j. 1995 Buick Century S/N#1G4AG55M956469382
 - k. 1995 Ford Crown Victoria S/N#2FALP71W15X174545
 - l. 1996 Ford Crown Victoria S/N#2FALP71W5TX128055
 - m. 1996 Chevrolet Caprice S/N#1G1BL52PXTR120761
 - n. 1996 Ford Crown Victoria S/N#2FALP71W0TX128075

(The above items are from the Sheriff's Office and were sold at the auction in Elk City on March 9, 2002.
8. Discussion, Consideration and/or Action to Approve the following Resolutions disposing of Equipment:
 - a. Booster Bill Battery Charger, #338-006, S/N#2438
 - b. Tiger Model Broom, #337-016, S/N#T50188
 - c. 1990 Caprice Car, #331-007, S/N#1G1BL5472LR140869
 - d. Soil Dynapac, #320-011, S/N#4166017
 - e. International Truck, #302-194, S/N#1HS HAN09N9LH298219
 - f. Auto Crane Mounted, #315-007, S/N#F-18 370530200
 - g. Case Loader, #312-002, Model 480LL
 - h. 1988 Chevy Pickup, #301-023, S/N#1GCDC141JZ231128
 - i. 1981 Mack Truck, #301-090, S/N#1M2B11ZC4BA001549

- j. 1984 1-Ton Pickup, #301-092, S/N#1GCGD34J2FF344913
- k. 1991 Dodge Pickup, #301-116, S/N#167GE16Y4MS299506
- l. 1988 Kenworth Truck, #302-156, S/N#1N1NKEK09X8JJ373406
- m. Caterpillar Motor Grader, #305-001, S/N#61M-6629
- n. 1986 Volvo Tractor, #304-009, S/N#1B7KE2625KSO53005
- o. Tanaka Chain Saw, #330-009, S/N#G137589
- p. 16" Tanaka Chain Saw, #330-010, S/N#G137263
- q. McCulloch Chain Saw, #330-011, S/N#11029887
- r. McCulloch Chain Saw, #330-012, S/N#11029883
- s. Homelite Textron Chain Saw, #330-013, S/N#3E2380150
- t. Stihl 16" Chain Saw, Model 028
(The above items were sold, sold at auction, stolen, junked or broken and salvaged for parts.)
- u. 1998 Mack Truck, #302-169, S/N#1M2P267Y5WM037811
(The above item was a lease and was sent back.)
- v. Rosco Street Flusher, #337-003, S/N#1241
(The above item was donated to Little Axe Fire Dept.)
- w. Ford C900 Asphalt Dist. #302-145, S/N#C91KVCA6205
(The above item was transferred to District #3.)
All of the above items are from District #1.

9. Approve the following Cash Fund Appropriations:

a. District Attorney's Incarceration Costs	\$ 152.45
b. District Attorney's Witness Fee Reimbursement	140.70
c. Sheriff's Service Fee Fund	37,875.60
d. Sheriff's Commissary Fund	574.27
e. Sheriff's Dare Program Fund	30.00
f. Sheriff's Federal Share Revenue Fund	822.65
g. Sheriff's Donation Fund	10.00
h. Sheriff's Revolving Fund	16,740.00
i. Treasurer's Certification Fee Fund	7,130.00
j. Commissioner's Bldg. Fund	122.19
k. County Clerk's Lien Fee Fund	1,344.30
l. County Clerk's Preservation Fee Fund	25,995.00
m. Local Emergency Planning Committee Fund	1,000.00
n. Assessor's Revolving Fund	495.00
o. Child Abuse Prevention Fund	1,431.96
p. Local Law Enforcement Block Grant Fund	10,254.72
q. Fair Board Fund	5,593.43
r. Highway Unrestricted	438,625.65

10. Approve the following Blanket Purchase Orders:

a. General Fund

02-5798 – F2A	Dimensional Concepts	\$12,000.00
02-5799 – F2A	Dimensional Concepts	12,000.00
02-5846 – SQ2	Copelin's Office Center	1,000.00
02-5851 – SQ2	U. S. Foodservice, Inc.	1,000.00
02-5866 – SQ2	Wal-Mart Community	1,000.00
02-5873 – B1C	American Extradition, Inc.	2,500.00
02-5874 – B2B	Ben E. Keith	2,500.00
02-5879 – B2B	Fadler Company, Inc.	2,500.00
02-5884 – B2B	Sysco Food Services of Okla.	2,500.00
02-5887 – B1C	Transcor America, Inc.	2,500.00

b. Highway Unrestricted Fund

02-5830 – T2A	C & M Distributing Co.	750.00
02-5834 – T2A	J & E Supply & Fastener	750.00
02-5869 – T2A	C & M Distributing Co.	750.00
02-5871 – T2A	Acme Fence of OKC	600.00
02-5875 – T2A	Commercial Distributing Inc.	2,500.00
02-5882 – T2A	Moyer Factory Warehouse, Inc.	1,200.00
02-5885 – T2A	Taylor & Sons Pipe & Steel	600.00
02-5886 – T2A	T & W Tire	3,000.00

c. Health Fund

02-5849 – MD2	Diagnostic Mobile X-Ray	2,500.00
---------------	-------------------------	----------

d. Youth & Family Fund

02-5843 – WG1C	American Red Cross	250.00
02-5847 – WG2	Copelin's Office Center	200.00
02-5861 – WG2	Ok. St. Bureau of Investigation	600.00

e. Sheriff's Service Fee Fund

02-5876 – CFB2	Copelin's Office Center	1,500.00
02-5880 – CFB2	Ferguson Pontiac GMC	1,000.00

f. Sheriff's Revolving Fund

02-5872 – CFBRE2	American Chemical System	1,750.00
02-5878 – CFBRE2	Dynacare Oklahoma, Inc.	750.00
02-5881 – CFBRE2	Ken's Discount Pharmacy	2,500.00

11. Approve Emergency Purchase Order #200205832 in the amount of \$8,810.00 to C & S Heating & Air Conditioning, Inc. for estimated cost for installing Luxaire fifteen-ton rooftop cooling unit for courthouse from SM3.

12. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

02-0475 – B2A	02-0437 – T2A
02-0538 – B2A	02-0438 – T2A
02-0544 – B2A	02-2936 – T2A
02-0574 – B2A	02-5654 – T2A
02-1876 – B1C	
02-2356 – B2A	02-0283 – MD2
02-3232 – B2B	02-0312 – MD2
02-3930 – B2B	02-3397 – MD2
02-3993 – F2A	
02-4186 – B2B	02-3780 – WG2
02-4779 – B2B	
02-4858 – F2A	02-0583 – CFBRE2
02-5201 – B2B	02-2366 – CFBRE2
02-5220 – B2B	

13. Review, Audit and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY01/02</u>	
a. General Fund	\$ 687,109.31
b. Highway Unrestricted Fund	189,141.09
c. Health Fund	2,939.80
d. Youth & Family Fund	109,961.10
e. Sheriff's Service Fee Fund	12,291.17
f. Sheriff's Revolving Fund	10,092.70
g. Sheriff's Commissary Fund	123.71
h. Sheriff's D.A.R.E. Fund	586.29
i. Sheriff's Federal Share Revenue Fund	2,028.13
j. Treasurer's Certification Fee Fund	19,992.21
k. County Clerk's Lien Fee Fund	730.07
l. County Clerk's Preservation Fee Fund	303.75
m. Free Fair Fund	2,167.31

F. Adjourn.

Date posted: March 21, 2002

County Clerk